

**MINUTES OF A MEETING OF THE POLICY & RESOURCES  
COMMITTEE HELD 3 NOVEMBER 2020**

**Councillors Present:** Cllr Maggie Allingham, Cllr Sheila Baynes, Cllr Ian Corben, Cllr Keith House, Cllr Pat Jenkins, Cllr Derek Pretty (Chair), Cllr John Shepherd, Cllr Jane Welsh

**P984 Apologies:** Cllr Cliff Morris

**P985 To consider the Minutes of the meeting held 6 October 2020**

That the Minutes of the meeting held on 6 October 2020 be signed by the Chairman as a true and correct record.

Matters Arising

None arising not already on the agenda.

**P986 Correspondence**

There was no correspondence received.

**P987 Review of Marketing & Communications Strategy**

Cllr Pretty outlined that this wasn't available for this meeting and proposed that it be deferred until Dec. **RESOLVED: To defer the review to the December meeting.**

**P988 Risk Management**

A copy of the risk management policy was circulated prior to the meeting along with a revised risk register. Cllr Corben asked if the risk for vandalism and burglary or would this not form part of the register. The clerk responded with the requirement to have a risk register for financial risk and audit purposes. Cllr House asked if we could have an additional column for the risk prior to the mitigation activity so we can see where the risk has been lowered as a result of mitigation. Cllr Shepherd asked for a 5 scale formula which would give a broader range of scale to look at. **RESOLVED: To increase the scale of risk to 1-5 and add another column for the pre-mitigation risk.**

**P989 Asset Schedule**

A copy of the Asset Schedule was circulated prior to the meeting. The Clerk outlined the items to write off following the burglary and the items to add. Cllr Corben asked if we intended to revisit the building valuations again in the future. The clerk confirmed that the next insurance renewal is June 2021. **RESOLVED: The Clerk to get some quotes for buildings valuations for consideration.**

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**P990 Unauthorised Encampments**

Cllr Pretty spoke about the recent Test Valley Case as HETC have received a copy of the order which shows it was a district wide order and this has been sent to Eastleigh Borough Council who are looking into it.

**P991 Budget Implications**

In response to the letter from the leader of Eastleigh Borough Council requesting details of the impact of Covid-19 on Town and Parish Councils.

**RESOLVED: Councillors agreed that a figure of £129,902 per annum should be used for each month's loss of income and sent to EBC for October and then reviewed at this meeting monthly.**

**P992 Projected Outturns**

Cllrs had previously received the report on projected outturns until March 2021. The Chair outlined the current position and some of the expenditure that has been incurred as well as the potential loss of income due to the new restrictions.

**P993 All members of the public and press are requested to leave the meeting  
Public Bodies (Admissions to Meetings) Act 1960**

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There being no further business, the Chair closed the meeting at 19:36 hours.