

**MINUTES OF A MEETING OF THE POLICY & RESOURCES
COMMITTEE HELD 5 NOVEMBER 2019**

Councillors Present: Cllr Ian Corben, Cllr Jim Mitchell, Cllr Cliff Morris, Cllr Derek Pretty (Chairman), Cllr Jane Welsh, Cllr Patricia Jenkins

In attendance: Margot Bullwinkle – Girlguiding and Ross Blair - Scouting

P905 Apologies: Cllr Maggie Allingham, Cllr Keith House

P906 To consider the Minutes of the meeting held 1 October 2019

That the Minutes of the meeting held on 1 October 2019 be signed by the Chairman as a true and correct record.

P907 Correspondence

The Clerk confirmed there was no correspondence.

P908 Financial Monitoring

Cllr Pretty introduced the report that was previously circulated outlining the current financial position. Cllrs discussed the current position and the historic reasons for shortfall in the income budgets that need to be addressed in the new financial year.

Cllr Pretty asked if there had been any success in marketing Turnpike. The Clerk outlined that she had spoken to two agents who weren't interested in marketing the property as it was not exclusive use. The Clerk will now explore marketing the property ourselves for occupation in the new year as it is hoped that Turnpike can accommodate some of the Old School House bookings when that is closed for refurbishment.

RESOLVED: That the report be noted.

P909 Projected Outturns

Cllr Pretty introduced the report that was previously circulated outlining the current projected outturns. It was noted that due to when the precept is received that the projections include April salaries and direct debits as these will be debited prior to receiving the precept.

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Cllrs discussed the options around the budget noting that efficiencies had already been derived from purchases. Cllrs looked at the potential to remove all overtime for staff, recognising that there is some essential overtime such as covering staff illness. This is expected to save in the region of £3.5k for the remaining part of the year. Another area for discussion was the gate closures where the options for leaving them open during the evenings was considered. The clerk outlined that neither Drummond or Woodhouse Lane have low barriers and these car parks are not secured of an evening. Sites with barriers will still have the overheads secured to prevent unauthorised encampments. This is expected to save £4k for the remaining part of the year. The barriers will be left open. With a view to reviewing this.

RESOLVED: That the report be noted.

RESOLVED: That non-essential overtime should be ceased with immediate effect following HR advice. That the barriers will be left open for a trial period and reviewed in the event of any adverse effect.

P910 Amendment to the Financial Regulations

Cllr Pretty introduced the report that was previously circulated outlining the model financial regulations that had been issued by NALC and the requirements to review these regularly.

RESOLVED: That the amendments be adopted as per the track changes and added to the agenda for full council. The Clerk to send a clean document to the Committee with the minutes.

P911 HETC Unregistered Land

Cllr Morris declared an interest in this item.

Cllr Mitchell introduced the previously circulated paper detailing sites with HETC own but are not registered. Cllrs discussed the advantages of registering land particularly in the event of unauthorised encampments. Land registry also protects the council from adverse possessions. Another benefit from having land registered is that it is easier for solicitors to deal with. There was a general feeling that not all sites would need to be done, only those that are in danger of the above. Any site that is clearly demarked by other assets such as roads would not need immediate attention. Places such as Morant Copse were not considered a priority as it is bordered by the A27 and Upper Northam Drive.

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There was a discussion about the most vulnerable sites which were considered to be Greta Park and Bridget Mary Gardens.

The discussion also focussed on timing and during the winter was not considered a difficult time for unauthorised encampments or likely encroachments and therefore Spring 2020 would be a more appropriate time to begin the process.

The clerk was asked to talk to the solicitors to see what is required in terms of a measurement survey or a valuation, if the 2007 valuation could be used. Pending the outcome of this the Eastleigh Borough Land Valuer should be approached.

RESOLVED: To progress the two sites for registering and bring back to a future committee.

P912 Communications & Marketing Strategy

Cllr Pretty introduced the previously circulated strategy that had already been to Strategy Committee and it was now down to this committee to formally adopt it with a review in 6 months' time.

RESOLVED: To formally adopt the Communications and Marketing Strategy with a review in 6 months' time.

P913 Matters for Resolution

- a) Proposed Parking Enforcement – Cllr Morris asked about league matches at the Bowling Club and how this would work. The Town Clerk outlined that the cameras could be turned off during this time. Cllrs Welsh noted that these can be very frequent and surely this would present problems.

The girl guiding commissioner spoke about the issues that a time limit would present given that they have the nursery staff, cleaners and all day events.

Cllr Pretty outlined how this started with complaints from the users that they were unable to park. The options seem to be we either continue as we are, or we impose a time limit.

The girl guiding commissioner enquired as to why the sign wasn't in place as enforcement would not work for them.

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Cllr Welsh asked how much it would be to have parking meters installed so there could be a mix of time limit and then purchase additional time. Cllr Pretty asked the Clerk to explore the meter option and also if some time limits such as not being able to park between certain times.

RESOLVED: The Clerk to follow this up and bring back to a future meeting.

- b) PAC storage in the Old School House – Cllrs discussed that there should be no charge for the remaining period. **RESOLVED: The Town Clerk to inform PAC.**

**P914 All members of the public and press are requested to leave the meeting
Public Bodies (Admissions to Meetings) Act 1960**

P915 Exempt Business – Personnel

Cllr Patricia Jenkins made a request to join the committee.

There being no further business, the Chairman closed the meeting at 20:30 hours.