

MINUTES OF A MEETING OF THE POLICY & RESOURCES COMMITTEE HELD 1 OCTOBER 2019

Councillors Present: Cllr Maggie Allingham, Cllr Keith House, Cllr Derek Pretty (Chairman), Cllr Jane Welsh

P898 Apologies: Cllr Ian Corben, Cllr Cliff Morris

P899 To consider the Minutes of the meeting held 3 September 2019

That the Minutes of the meeting held on 3 September 2019 be signed by the Chairman as a true and correct record.

Councillors have come forward for the Environmental Working Group and the Town Clerk will establish a suitable date.

P900 Correspondence

The chair of the committee had recently met with EBC and One Community regarding the use of the Old School House as a wellbeing café and updated the committee on the plans for the space. This includes a target date of opening February 2020 with one community providing volunteers to run a café initially twice monthly.

A letter has been received from Rotary Hedge End in respect of the S137 grant award thanking the council for their grant.

A letter has been received from the External Auditors PKF Littlejohn to indicate that they have not been able to complete the audit within the statutory deadline. The Town Clerk confirmed that the notice of audited accounts have been published with the auditors report to say that they had not met the deadline.

P901 Financial Monitoring

Cllr Pretty introduced the report that was previously circulated outlining the current financial position. One area was highlighted that fees and income charges need to be increased to ensure we are covering costs. Consideration could be given to increasing prices according to size and facilities.

Councillors discussed raising the charges in line with other local facilities at a market rate. There has been a tendency in the past to subsidise the buildings and a complete review of this area is required.

RESOLVED: That the report be noted, and that fees and income is referred to Recreation & Amenities Committee.

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P902 Communications & Marketing Strategy

Cllr Pretty introduced the previously circulated report and strategy and outlined an app that he had seen, this was agreed would be a good development in the future.

Cllrs discussed the draft strategy and agreed that it should be taken back to the strategy meeting to review the narrative. Councillors felt that the calendar was light on local events and that more should be included such as Elections, Eastleigh Mela, Pride, Netley Pumpkin Festival and Ageas Bowl Fireworks. Another source of information of local events would be the Eastleigh Borough Council communications team.

RESOLVED: That the marketing office communicates with the borough council team on events to go in the calendar.

RESOLVED: That the draft is discussed at the Strategy meeting to review the narrative.

P903 Document Retention Policy

Cllr Pretty introduced the previously circulated draft policy. With the exception of an amendment of 'Where the Council has entered into an agreement that is extended beyond the differing limitation periods then the agreement date shall be extended by 12 years e.g. loans'.

RESOLVED: That the policy is adopted with the amendment.

P904 Matters for Resolution

- a) S137 Grant Applications – Cllrs discussed the grant applications against the criteria and agreed to defer the application pending further investigation over level of provision to Hedge End residents given that EBC provide core funding for this service.

There being no further business, the Chairman closed the meeting at 19:30 hours.