

MINUTES OF A MEETING OF THE FINANCE & ADMINISTRATION

COMMITTEE HELD 5th February 2019

Councillors Present: Cllr. Ian Corben, Cllr. Jerry Hall, Cllr. Keith House, Cllr. Dave Kinloch, Cllr. Jim Mitchell, Cllr. Cliff Morris, Cllr. Derek Pretty (Chairman), Cllr. Chris Yates, Cllr. Jane Welsh

F861 Apologies

None

F862 To consider the Minutes of the meeting held 4 December 2018

That the Minutes of the meeting held on 3rd January 2019 be signed by the Chairman as a true and correct record.

F863 Correspondence

A proposed licence to be issued was presented prior to the meeting by the Operations Manager in respect of Dowds Farm Lake fishing agreement. After discussion Cllr Morris agreed to provide appropriate wording where it was felt the proposal was not sufficiently robust. Additionally it was proposed to make clear the parties as Licensee and Licensor.

F864 Matters to be Resolved

Approve BACS Hedge End Town Council Expenditure for January 2019

In the absence of Council Officers the Chairman reported that unfortunately bank balances once again were not available.

RESOLVED

That the Town Council approves the BACS Hedge End Town Council expenditure for January 2019

F865 HEYCA update

The Chairman updated the committee on discussions and meetings held regarding the HEYCA building. He specifically discussed issues that have arisen following an initial fire protection prevention process where PAC storage was identified by the assessor as providing an unacceptable risk. Prior to the meeting a proposed letter to be sent to PAC was circulated and

the meeting agreed to send the letter which requests all items be removed from stored areas. Agreement given to provide a licence for PAC to provide a storage container outside the building in the car park, siting to be agreed with the Operations Manager for a period of at least 4 weeks.

Committee agreed to send the letter in view of the fire risks identified.

There being no further business to transact, the Chairman closed the meeting at 7.50pm.