

**MINUTES OF A MEETING OF THE FINANCE & ADMINISTRATION
COMMITTEE HELD 3RD APRIL 2018**

Councillors Present: Cllr. Ian Corben, Cllr. Jerry Hall, Cllr. Keith House, Cllr. David Kinloch, Cllr. Jim Mitchell, Cllr. Derek Pretty (Chairman), Cllr. Jane Welsh, Cllr. Chris Yates

F814 Apologies

Cllr. Margaret Allingham, Cllr. Keith House, Cllr. Cliff Morris, Cllr. Shankerlal Sthankiya, Cllr. Ben Thomas

F815 To consider the Minutes of the meeting held 6 February 2018

That the Minutes of the meeting held on 6 February 2018 be signed by the Chairman as a correct record.

F816 Correspondence

- a) O2 – Details on the price of the mobile tariff is changing to keep in line with the current 4% RPI;
- b) Highways England – Smart Motorways Programme M27 Junctions 4 to 11 – Notification of advance work;
- c) Clerk & Councils Direct, March 2018, Issue 116;
- d) The Clerk – SLCC, Number 2, Volume 49;
- e) SLCC – Invitation to attend the 2018, Leadership in Action Conference in Stratford-Upon-Avon on 6th/7th June 2018.

F817 Matters to be Resolved

Approve BACS Hedge End Town Council Expenditure for February/March 2018

The Town Clerk reported on the latest bank balances and the financial position of the Town Council.

RESOLVED

That the Town Council approves the BACS Hedge End Town Council expenditure for February/March 2018

Approve final package of works for Land Beyond Woodhouse Lane with Hampshire County Council in preparation for legal engrossment

The Town Clerk advised that is in receipt of the deed of dedication to facilitate the widening of Woodhouse Lane impacting on Town Council owned land along Woodhouse Lane. The agreement is for the production of a 10 year Landscape Management Plan as part of a planning condition associated with the Botley Bypass planning application. Hampshire County Council agrees to make a one-off, lump sum financial contribution to the Town Council to fulfil

**FINANCE & ADMINISTRATION COMMITTEE
MEETING – 3 APRIL 2018 – PAGE 2 (CONT'D)**

the obligation of the Landscape Management Plan at the estimated cost of approximately £12,600.

RESOLVED

That members approve the draft Heads of Terms for the deed of dedication to facilitate the widening of Woodhouse Lane and the conditions attached hereto.

Approve Interim Fee measures for hirers of the HEYCA

The Town Clerk advised members that the plan to take over the HEYCA formally from 1 April 2018 has been successful. However, he is not in receipt of the list of current hirers and the fees that the HEYCA Management Board levy upon the hirers. He pointed out that he has made it clear that the hire level will be the same from 1 April 2018 for existing hirers for a period of 12 months only and thereafter all hirers will be charged the prevailing rate applicable to all the halls managed by the Town Council to ensure a level playing field exists. These will be applicable to all hirers at the HEYCA. However, in the absence of necessary information, this agenda item could not be discussed further and was deferred.

Approve future arrangements for the Performing Arts Company storage

The Town Clerk stated he had insufficient information available to him to allow members to make an informed decision. This agenda item was deferred.

F818 Community Governance Review Update

The Town Clerk advised members that he made the formal response to the consultation carried out by Eastleigh Borough Council as part of the Community Governance Review. The Town Clerk advised that Bursledon Parish Council proposed the transfer of land north of the M27 ("BU1") to the Town Council. The Town Clerk advised Eastleigh Borough Council that Hedge End Town Council would support such a transfer. As such, this would see the creation of an additional one councillor ward, that is, making a total of 22 councillors. The Town Council made it clear that it would like this additional representation considered in the Community Governance Review. At the Eastleigh Borough Council Administration Committee meeting on 20 February 2018, members supported the proposed parish boundary changes from Bursledon Parish with Hedge End Town Council and supported the proposals for internal ward changes for Hedge End Town Council.

There being no further business to transact, the Chairman closed the meeting at 19.25 hours.