

**MINUTES OF A MEETING OF THE FINANCE & ADMINISTRATION  
COMMITTEE HELD 4<sup>TH</sup> APRIL 2017**

**Councillors Present:** Cllr. Jim Mitchell, Cllr. Cliff Morris, Cllr. Derek Pretty (Chairman), Cllr. Jane Welsh, Cllr. Chris Yates

**F763 Apologies**

Cllr. Margaret Allingham, Cllr. Ian Corben, Cllr. Jerry Hall, Cllr. Keith House, Cllr. Shankerlal Sthankiya

**F764 To consider the Minutes of the meeting held 7 March 2017**

That the Minutes of the meeting held on 7 March 2017 be signed by the Chairman as a correct record.

**F765 Correspondence Received**

- a) Welcome to Business Stream advisory notifications who have taken over business accounts from Southern Water;
- b) Notification from Lloyds Bank of the maturity of the 32 Day business account deposit, which will realise £47.74 interest on the principle of £50,000.00
- c) Notification from Hampshire County Council that the deed for the erection of a bandstand on the highway has been completed and consented to as at 29 March 2017.
- d) Smith & Williamson notification that 4Children Limited are in administration and enquiring if the Town Council wish to receive a hard copy of the progress report during the six month period ended 27 February 2017. Members had no wish to receive such a copy,
- e) BDO – Annual Return Papers for 2017. Noted.

**F766 Matters to be Resolved**

**Approve BACS Hedge End Town Council Expenditure for March 2017**

The Town Clerk reported on the latest bank balances and the financial position of the Town Council.

**RESOLVED**

That the Town Council approve the BACS Hedge End Town Council expenditure for February 2017

**F767 To update on the energy audit at the 2000 Centre**

The Town Clerk referred to the prepared energy audit report compiled by Giles Gooding and made specific reference to the summary findings contained therein. Members requested that the Town Clerk pursues the concept of a 'Hive' type intelligent heating system from suitable suppliers and obtain quotations for such installation.

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A quotation has been prepared by Hausmate for zonal heating and control of under floor heating pumps at £2,920.44. The Town Clerk advised that he has a meeting organised with Joe Miles (Managing Director) of Hausmate for a site visit of the building on 6 April 2017.

**F768 To update on HEYCA refurbishment.**

It was reported that the Town Clerk has had a further meeting with Dave Fairclough to discuss matters and it has been made clear that the management board wishes to continue its current functions. A further meeting to discuss the way forward will take place on 10 April 2017.

There being no further business to transact, the Chairman closed the meeting at 20.12 hours.