

**MINUTES OF A MEETING OF THE FINANCE & ADMINISTRATION
COMMITTEE HELD 7TH MARCH 2017**

Councillors Present: Cllr. Ian Corben, Cllr. Jerry Hall, Cllr. Jim Mitchell, Cllr. Derek Pretty (Chairman), Cllr. Jane Welsh, Cllr. Chris Yates

F757 Apologies

Cllr. Margaret Allingham, Cllr. Keith House, Cllr. Cliff Morris, Cllr. Shankerlal Sthankiya

F758 To consider the Minutes of the meeting held 7 February 2017

That the Minutes of the meeting held on 7 February 2017 be signed by the Chairman as a correct record.

F759 Correspondence Received

- a) Clerks & Councils Direct, March 52017, Issue 110;
- b) The Clerk Magazine, Volume 48, Number 2 dated March 2017;
- c) Highways England – Environmental Survey request of land on South side of Hedge End Retail Park and Hogsty Copse. Members requested this be completed accordingly and returned;
- d) Hedge End Bowling Club – Proposals for renovation of the entrance to the bowling club from Brian Bartlett. Members foresaw no immediate issues with this request and considered it to be an improvement.
- e) Copy of the Final Lease of the Drummond Portacabin/The Bump Company dated 8 February 2017.

F760 Matters to be Resolved

Approve BACS Hedge End Town Council Expenditure for February 2017

The Town Clerk reported on the latest bank balances and the financial position of the Town Council.

RESOLVED

That the Town Council approve the BACS Hedge End Town Council expenditure for February 2017

F761 To update on the energy audit at the 2000 Centre

The Town Clerk referred to the prepared energy audit report compiled by Giles Gooding and made specific reference to the summary findings contained therein. Members requested that the Town Clerk pursues the concept of a 'Hive' type intelligent heating system from suitable suppliers and obtain quotations for such installation.

**FINANCE & ADMINISTRATION COMMITTEE
MEETING – 7 MARCH 2017 – CONT'D PAGE 2**

F762 To update on HEYCA refurbishment.

It was reported that the Town Clerk together with Julia Birt (HEWEB Local Manager) and Cllr. Derek Pretty have had a meeting to consider the survey and report findings of the building as commissioned by Eastleigh Borough Council. The plan is to cost out the essentials that will make the building safe and to call a meeting with representatives of the HEYCA Management Committee and discuss the future management of the building. Members requested a site visit of the HEYCA together with Dave Fairclough and that the Town Clerk organises such a visit. Cllr. Jane Welsh observed that handrails need to be installed as a priority as it is dangerous and the premises need to comply with necessary disability legislation.

There being no further business to transact, the Chairman closed the meeting at 20.12 hours.