

**MINUTES OF A MEETING OF THE FINANCE & ADMINISTRATION  
COMMITTEE HELD 3<sup>RD</sup> JANUARY 2017**

**Councillors Present:** Cllr. Margaret Allingham, Cllr. Ian Corben, Cllr. Jerry Hall, Cllr. Keith House, Cllr. Jim Mitchell, Cllr. Derek Pretty (Chairman), Cllr. Jane Welsh, Cllr. Chris Yates

**F747 Apologies**

Cllr. Shankerlal Sthankiya

**F748 To consider the Minutes of the meeting held 6 December 2016**

That the Minutes of the meeting held on 6 December 2016 be signed by the Chairman as a correct record.

**F749 Correspondence Received**

- a) Teenage Drop-In Centre Minutes of the Annual General Meeting held 30 November 2016.
- b) Notification from NALC that the Secretary of State for Communities and Local Government has announced that the Government will defer proposals this year for calling precept referendum rules. The Government will keep the level of precepts set by town and parish councils under close review.
- c) A draft consent has been received from Andy Harding (Assistant Highway Manager) in connection with the legal placement of the Village Green Band Stand. It is a draft Section 115 Agreement to permit a bandstand to be installed at Lower Northam Road. The agreement will need to be accompanied with a drawing and a plan showing the exact location on the highway. In addition to the agreement, there is also publicity to undertake by way of posting notices in the parish for a period of 28 days to allow for consultation.

**F750 Matters to be Resolved**

**Approve BACS Hedge End Town Council Expenditure for December 2016**

The Town Clerk reported on the latest bank balances and the financial position of the Town Council.

**RESOLVED**

That the Town Council approves the BACS Hedge End Town Council expenditure for December 2016

**Matters for Recommendation to Full Council**

**To consider and agree budget for financial year 2017/2018**

The Town Clerk introduced the draft budget and made reference to the previously circulated report to all members prior to this committee meeting. The Town Clerk made specific reference to the taxbase for the Town Council for 2017/2018 (the real declared Council Tax NET of Council Tax support), which is 7,818.44. This has increased by 6.37% (rounded) from the level of

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2016/2017, which was 7,350.37. The Town Clerk explained the effect of a 0% on the precept, which would result in a Council Tax Band D level unchanged at £88.54, allowing for a precept requirement of £659,059.89 with a Support Grant of £33,184.79 = £692,244.68. The formal equation resulting in calculation of Average Band D Council Tax would be 692,244.68 divided by 7818.44 = 88.54.

**RECOMMENDATION**

That the Town Council recommends approval to set the precept requirement for the Town Council at 0% and to remain unchanged at average Council Tax Band D £88.54. This results in a precept requirement of £659,059.89 plus the EBC Council Tax Support Grant of £33,184.79, making a total of £692,244.68.

**F751 To provide an update to Youth Provision and future use of The Box**

The Town Clerk advised members that he has had several meetings with Mary-Lou Litton and Steve Man in connection with the future use of The Box. Apart from Monday evenings, The Box will be made available to the Town Council Tuesdays through to Fridays from approximately 4.00pm to 9.30pm. Wildern School is keen to ensure that work undertaken by the Town Council's youth team accords with their agenda. The Town Clerk has discussed this in some depth with the Youth Team Leader and Julia Birt. This, coupled with the role of the Youth Team Leader being responsible for delivering the Youth Development plan 2017-2021 will safeguard the future role. The Town Clerk has a meeting on 4 January 2017 with representatives to discuss the future provision of Young Carers project at the Community Hub (the temporary unofficial name given to The Box).

There being no further business to transact, the Chairman closed the meeting at 19.35 hours.