

**MINUTES OF A MEETING OF THE FINANCE & ADMINISTRATION
COMMITTEE HELD 6TH SEPTEMBER 2016**

Councillors Present: Cllr. Ian Corben, Cllr. Jerry Hall, Cllr. Keith House, Cllr. Jim Mitchell, Cllr. Derek Pretty (Chairman), Cllr. Shankerlal Sthankiya, Cllr. Jane Welsh, Cllr. Chris Yates

In attendance:

Chris Borg – NALC

Cllr. Mike Evans – Executive Director - HALC

F722 Apologies

Cllr. Margaret Allingham, Cllr. Kevin Paddick

F723 To consider the Minutes of the meeting held 5 July 2016

That the Minutes of the meeting held on 5 July 2016 be signed by the Chairman as a correct record.

F724 Correspondence Received

a) Clerks & Councils Direct, Issue 107 dated September 2016;

b) The Clerk Magazine – SLCC – Volume 476, Number 5;

c) The Town Clerk advised members of the press release issued today from the Local Government Boundary Commission for England with regard to the recent electoral review of Hampshire and the proposed conclusions reached for the electoral arrangements that are being presented to Parliament.

F725 Matters to be Resolved

Approve BACS Hedge End Town Council Expenditure for July/August 2016

The Town Clerk reported on the latest bank balances and the financial position of the Town Council. Members requested that the Town Clerk begins the process of formally updating the assets from a supplier to ensure that the asset register is updated for insurance and audit purposes.

RESOLVED

That the Town Council approves the BACS Hedge End Town Council expenditure for July/August 2016

Consider membership of HALC/NALC and membership needs

The Chairman welcomed representatives from HALC/NALC to discuss the Town Council's potential future membership needs. A presentation was made by Chris Borg and Cllr. Mike Evans of the advantages of joining HALC/NALC and brochures were distributed accordingly. Members considered membership and felt that it was not necessary for the Town Council to join HALC/NALC at this time.

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RESOLVED

That the Town Council reiterates its position in not joining HALC/NALC membership at this time.

F726 To provide an update on public conveniences provision

The Town Clerk made reference to a previously circulated committee report to all members on the position of the public conveniences provision. Members felt that the quotations for refurbishment or new build were cost prohibitive. It was felt that the way forward is to bring the cleaning of the public conveniences in-house and cancel the contract with WSBS.

There being no further business to transact, the Chairman closed the meeting at 20.00 hours