

**MINUTES OF A MEETING OF THE FINANCE & ADMINISTRATION
COMMITTEE HELD 5TH JULY 2016**

Councillors Present: Cllr. Margaret Allingham, Cllr. Ian Corben, Cllr. Jerry Hall, Cllr. Keith House, Cllr. Jim Mitchell, Cllr. Derek Pretty (Chairman), Cllr. Jane Welsh, Cllr. Chris Yates

F716 Apologies

Cllr. Kevin Paddick

F717 To consider the Minutes of the meeting held 7 June 2016

That the Minutes of the meeting held on 7 June 2016 be signed by the Chairman as a correct record.

Pursuant to Minute F712(a) concerning a request to purchase land adjacent to 9 Park View, members considered this request carefully and decided to REFUSE this application as the land has public amenity value.

F718 Correspondence Received

- a) Letter from HSBC dated 15 June 2016 advising that the Hedge End branch of HSBC will not be reopening;
- b) Protocol guidance note from Eastleigh Borough Council on marking the death of a senior national figure;
- c) Notification from Scottish & Southern Electric that there are a number of trees at the allotment site and Grange Park that are affecting the 132KV overhead powerlines and work is required on these trees in order to gain safety clearance and maintain the electrical integrity of this network. The work will be paid for by Scottish & Southern Electric. Noted.
- d) Notification from Southern Water in relation to the Recreation Ground. Southern Water Services has been asked to provide a sewer connection under Section 98 of the Water Industry Act 1991, the connection for which needs to be made through the Recreation Ground. Members insisted upon a site meeting with Southern Water to discuss this matter in more depth;
- e) Clerks & Councils Direct, Issue 106 dated July 2016

F719 Matters to be Resolved

Approve BACS Hedge End Town Council Expenditure for June/July 2016

The Town Clerk reported on the latest bank balances and the financial position of the Town Council

RESOLVED

That the Town Council approves the BACS Hedge End Town Council expenditure for June/July 2016

**FINANCE & ADMINISTRATION COMMITTEE
MEETING OF 5 JULY 2016 – PAGE 2 (CONT'D)**

F720 To provide an update on public conveniences provision

The Town Clerk provided an update to public convenience provision and provided some quotations received from companies approached. Furthermore, the Town Clerk advised that he has a meeting scheduled on Friday 8 July 2016 with a public convenience provider. Members considered the importance of understanding how many people visit the public conveniences and gain some statistical information. Cllr. Ian Corben offered to co-ordinate a rota of councillors to carry out a count on a Monday and a Thursday. Members requested that an update report on this matter be prepared in readiness for the September finance committee meeting.

F721 To provide an update to rogue parking in Hedge End Town Council owned car parks

The Town Clerk advised that he has made enquiries with various car parking companies and the monitoring of car parks tend to be undertaken by companies themselves who are licensed and provide the necessary signage in return for fee receipts. There are various options from camera monitoring to self-monitoring and submission to the company employed of photographs showing offending vehicles. A discussion took place regarding the advantages and disadvantages of parking enforcement implementation and it was felt that an initial 2 hour period should be free of charge in any event. Members agreed that a trial period needs to be introduced to test operations and that this would be conducted at Woodhouse Lane. The Town Clerk was asked to action this request and understand the business operation agreement between the parking enforcement company selected and the client.

There being no further business to transact, the Chairman closed the meeting at 20.00 hours