

**MINUTES OF A MEETING OF THE FINANCE & ADMINISTRATION
COMMITTEE HELD 7TH JUNE 2016**

Councillors Present: Cllr. Margaret Allingham, Cllr. Ian Corben, Cllr. Jerry Hall, Cllr. Jim Mitchell, Cllr. Derek Pretty (Chairman), Cllr. Shankerlal Sthankiya, Cllr. Jane Welsh, Cllr. Chris Yates

F710 Apologies

Cllr. Keith House, Cllr. Kevin Paddick

F711 To consider the Minutes of the meeting held 5 April 2016

That the Minutes of the meeting held 5 April 2016 be signed by the Chairman as a correct record.

F712 Correspondence Received

- a) Letter received from J. M. Martuccio dated 3 June 2016 concerning the feasibility of purchasing some land adjacent to 9 Park View, Hedge End, situated between Greta Park and Goodalls Lane. The amount of land required would be the length of the existing property, approximately 35 metres, to a width of about 10 metres. Members felt this item should be deferred to THE July meeting of the finance committee to allow for a site visit.
- b) Clerks & Councils Direct dated May 2016, issue 105;
- c) Hampshire County Council briefing note from the HALC conference held on 9 March 2016 on planning for gypsy and travellers;
- d) The Clerk Magazine, dated May 2016, Volume 47

F713 Matters to be Resolved

Approve BACS Hedge End Town Council Expenditure for May/June 2016

The Town Clerk reported on the latest bank balances and the financial position of the Town Council

RESOLVED

That the Town Council approves the BACS Hedge End Town Council expenditure for May/June 2016

Approve strategy for 2000 Centre Users Group future and lease

The Chairman referred to a detailed report prepared by the Town Clerk, previously circulated, concerning the future of the 2000 Centre Users Group and the lease.

RESOLVED

That the 2000 Centre Users Group lease is no longer extended and ceases to exist and that the officer recommendation contained in the Town Clerk report be resolved. That previous members of the 2000 Centre Lease (with the exception of Wildern Opportunity Group) are invoiced at the current rate of £6.70 plus VAT for the total number of hours used one month in arrears. The Wildern Opportunity Group to be charged the commercial rate of £11.71 for the 7 hours for the special needs sessions on a Wednesday and a Friday morning. These arrangements to commence with effect from 1 July 2016. 5 For, 2 Abstentions, 1 Against.

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Approve Annual Governance Statement for the Town Council 2015/2016

The Town Clerk advised that Section 1 of the Annual Return must be completed prior to Section 2 detailing the accounting statements for 2015/2016. The Town Clerk explained the Governance Statement in some depth and members considered these in some depth prior to agreement for completion.

RESOLVED

That the Annual Governance Statement for the Town Council 2015/2016 be approved and signed accordingly by the Chairman.

Approve Accounting Statements for 2015/2016 and agree the unaudited accounts as at 31 March 2016

The Town Clerk advised members of the final unaudited figures for the financial year end 31 March 2016 and the duties required from members. It is now necessary for the committee to resolve the accounts and it is a legal requirement for the Full Council to resolve and for the Chairman of Full Council to sign this element of the Annual Return.

RESOLVED

That the accounting statements for 2015/2016 and the unaudited accounts be approved.

Comments on the draft recommendation on the new electoral arrangements for Eastleigh Borough Council be considered

The Town Clerk advised that the Local Government Boundary Commission has made draft recommendations to propose that Eastleigh Borough Council's 39 members should represent three two-member wards and 11 three-member wards. The Borough Council currently has 44 councillors. The Commission believes that a council size of 39 members will ensure the council can discharge its roles and responsibilities effectively and provides for a warding pattern that meets statutory criteria. The deadline for comment is 4 July 2016.

RESOLVED

Members agreed with the stance and policy position of the Local Government Boundary Commission, which was the view that the Town Council submitted previously and had no further comment to make.

Agree construction of footpath to rear of new parking bays at Bowling Club, Woodhouse Lane

The Town Clerk advised members that he has had a meeting with members of the bowling club and they have requested that the Town Council consider paying to form a new 1.2 metre wide footpath. Members agreed that the Town Council pay £1,236.00 to excavate a new path area 7.0 by 1.2 to a depth of 150mm.

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RESOLVED

That the Town Council agrees to pay towards the construction of a footpath to the rear of the new parking bays at the Bowling Club, Woodhouse Lane at a cost of £1,236.00 for a path area 7.0 by 1.2 at a depth of 150mm.

F714 To provide an update on public conveniences provision

The Town Clerk advised that the counters installed by Healthmatic caught fire and fortunately caused minimal damage to the interior of the public conveniences. As a result, Healthmatic were asked to remove their equipment and no further action has taken place. However, the Town Clerk has located a company based in London, Danfo (UK) Ltd who offer free advice, surveys and design. Members requested the Town Clerk research this and this item be deferred until the July meeting.

F715 To discuss rogue parking in Hedge End Town Council owned car parks

Cllr. Derek Pretty expressed his concerns regarding rogue parking in Town Council car parks and that this requires some kind of parking enforcement. Cllr. Jerry Hall advised that he was aware that Eastleigh Borough Council were investigating an automated plate recognition system and it may be worth asking them. The Town Clerk was asked to investigate options and costings and to report back to the July meeting.

There being no further business to transact, the Chairman closed the meeting at 20.37 hours