



*Serving the Community*

**REGISTRATION FORM  
CONSERVATION VOLUNTEERS**

Hedge End Town Council are committed to providing a safe and healthy working environment for all its volunteers. We expect you, the volunteer, to contribute positively to this environment by respecting our policies, procedures and working practices.

**(All volunteers must be 18 years and over).**

**PLEASE COMPLETE THE PERSONAL INFORMATION REQUESTED BELOW  
(All information will be treated in the strictest confidence)**

**Please use BLOCK CAPITALS (\*Mandatory information required)**

**Your details**

\*Title: -----

\*First name :-----

\*Last name: -----

\*Address: -----

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\*Postcode: -----

\*Telephone/mobile: -----

\*Email address: -----

\*Date of birth: -----

**Your emergency contact details**

\*First name: -----

\*Last name: -----

Relationship to you: -----

\*Address: -----

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\*Postcode: -----

\*Telephone/mobile: -----

Occasionally the Town Council will take photographs of the activities undertaken by the Conservation Volunteers for publicity. Are you happy for us to use any photographs of you for this purpose?

PLEASE CIRCLE AS APPROPRIATE **YES** **NO**

Health and Welfare

\*Is there any work you may find difficult for health reasons?

PLEASE CIRCLE AS APPROPRIATE **YES (describe below)** **NO**

\*Are you taking any medication that a first aider or doctor would need to be aware of?

PLEASE CIRCLE AS APPROPRIATE **YES (describe below)** **NO**

\*Is there any information we may need to ensure your safety: (e.g colour blindness, hearing impairment)?

PLEASE CIRCLE AS APPROPRIATE **YES (describe below)** **NO**

*Continue on separate sheet if required*

I understand that it is advisable to have protection against tetanus when working outdoors.

Your volunteer declaration

Data Protection Act 1998. The personal data on this form will be used by Hedge End Town Council to send you information on conservation projects taking place, along with any other information the Council feel would be of benefit to you. It will only be used by the Town Council and will not be made available to any third party.

"I am involving myself of my own free will and declare that to the best of my knowledge the information given is correct and I know of no reason why I should not participate. I consent to my personal details supplied on this form being used by Hedge End Town Council for the purpose(s) outlined.

I consent to follow Hedge End Town Council's policies and procedures when involved in any conservation projects"

**PLEASE NOTE ALL COMMUNICATION WILL BE VIA EMAIL ONCE REGISTERED WITH US AS A VOLUNTEER, SO IT IS IMPORTANT WE HOLD AN UP TO DATE EMAIL ADDRESS FOR YOU.**

\*Your Signature

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\*Date

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