

**MINUTES OF A MEETING OF THE FINANCE & ADMINISTRATION
COMMITTEE HELD 5TH APRIL 2016**

Councillors Present: Cllr. Ian Corben, Cllr. Jerry Hall, Cllr. Jim Mitchell, Cllr. Kevin Paddick, Cllr. Derek Pretty (Chairman), Cllr. Jane Welsh, Cllr. Chris Yates

F705 Apologies

Cllr. Keith House, Cllr. Shankerlal Sthankiya

F706 To consider the Minutes of the meeting held 1 March 2016

That the Minutes of the meeting held on 1 March 2016 be signed by the Chairman as a correct record.

F707 Correspondence Received

- a) Notification received from the External Auditor (BDO) of the notice of the annual review of accounts for the year ending 31 March 2016 including the Annual Return;
- b) Clerks & Councils Direct dated March 2016, issue 104;
- c) The Clerk Magazine from SLCC, Volume 47, Number 2 dated March 2016;

F708 Matters to be Resolved

Approve BACS Hedge End Town Council Expenditure for March 2016

The Town Clerk reported on the latest bank balances and the financial position of the Town Council

RESOLVED

That the Town Council approves the BACS Hedge End Town Council expenditure for March 2016

2000 Centre Lease

The Chairman felt that in light of the report having been written last Friday by the Town Clerk owing to annual leave, it was best to defer any decision on this matter until the June Finance & Administration Committee to allow members and the 2000 Centre Users Group to read the report. There would be no finance committee meeting in May due to Local Government Elections. Members agreed to DEFER this agenda item for a decision at the June Finance & Administration Committee meeting.

F709 To provide an update on public conveniences provision

The Town Clerk reported that he has liaised further with Healthmatic with regard to assessing usage so as to establish the number of people actually using the public conveniences before any further decisions are taken. The survey count is in place but the counts are abnormally high and even suggest attendance of the public conveniences when they are shut. The Town Clerk has discussed this with H2evidence and it is acknowledged that the sensors may have been damaged or 'punctured'. The Town Clerk has been assured that an engineer will attend on Thursday 7 April 2016 to investigate and

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replace the faulty sensors. In the meantime, the figures received to date will be zeroed and the usage count will be resumed.

There being no further business to transact, the Chairman closed the meeting at 20.10 hours