

**MINUTES OF A MEETING OF THE FINANCE & ADMINISTRATION
COMMITTEE HELD 5TH JANUARY 2016**

Councillors Present: Cllr. Connor Burgess, Cllr. Ian Corben, Cllr. Jerry Hall, Cllr. Keith House, Cllr. Jim Mitchell, Cllr. Kevin Paddick, Cllr. Derek Pretty (Chairman), Cllr. Shankerlal Sthankiya, Cllr. Jane Welsh, Cllr. Chris Yates

F686 Apologies

None recorded.

F687 To consider the Minutes of the meeting held 1 December 2015

That the Minutes of the meeting held on 1 December 2015 be signed by the Chairman as a correct record.

F688 Correspondence Received

- a) Sinclair Dalby letter dated 6 November 2015 seeking an interest in the Town Council to discuss Telefonica (UK)'s proposal for a telecommunications installation. Members requested the Town Clerk to explore this possibility with Telefonica (UK).
- b) TADIC AGM Minutes dated 25 November 2015;
- c) Hampshire Constabulary PCSO Agreement has now been signed-off and is enforce until 31 March 2016.

F689 Matters to be Resolved

Approve BACS Hedge End Town Council Expenditure for December 2015

The Town Clerk reported on the latest bank balances and the financial position of the Town Council

RESOLVED

That the Town Council approve the BACS Hedge End Town Council expenditure for December 2015

F690 Matters for Recommendation (Full Council)

To consider a draft budget for the Town Council 2016/2017

The Town Clerk circulated a detailed assessment of the budget for 2016/2017 coupled with a report outlining the medium term budget strategy. He reported that the taxbase for Hedge End Town Council for 2016/2017 (the real declared Council Tax net of Council Tax support) is 7,350.37. Accompanying documentation was discussed and the various options of freezing coupled with potential increases in Council Tax were discussed in some depth. The strategy for the medium term budget was discussed in detail and how this impacts on the budget. Members felt that a 1% increase in the Council Tax would be appropriate and would be calculated as follows $87.66 + 1\% = 88.54$ (rounded). The Precept requirement is 650,801.76, with a Support Grant of $39,297.59 = 690,099.35$. For the formal equation to calculate Average Band D

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Council Tax, this would calculate to be 650,801.76 divided by 7350.37 = 88.54. It was Proposed by Cllr. Keith House, Seconded by Cllr. Jerry Hall and unanimously agreed to approve the budget and recommend an increase in Council Tax of 1% yielding a precept of £650,801.76 plus a Council Tax Support Grant of £39,297.59, totalling £690,099.35. Motion Carried.

RECOMMENDATION

That the Finance & Administration Committee recommends to Full Council an increase of 1% in the Council Tax from 87.66 to 88.54 allowing a precept of £650,801.76 plus Council Tax Support from Eastleigh Borough Council of £39,297.59 totalling a revenue of £690,099.35.

F691 To update on action plan for the refurbishment of the Drummond Community Centre

The Town Clerk reported that a specification has been sent to builders for quotations based on the observations made on the earlier site visit.

F692 To update plans for the future of the public conveniences in Hedge End

The Chairman reported that he has been liaising with the Town Clerk on this matter and a number of suitable companies have been researched. The plan is to arrange site visits and take matters further from this point.

There being no further business to transact, the Chairman closed the meeting at 19.40 hours.