

**MINUTES OF A MEETING OF THE COMMUNITY AND CULTURE
COMMITTEE HELD 10TH SEPTEMBER 2013**

Cllrs present Cllr Margaret Allingham, Cllr Louise Bloom (Chair), Cllr Daniel Clarke, Cllr Cynthia Garton, Cllr Val Houghton, Cllr Shankerlal Sthankiya

CC715 Apologies

CC716 Minutes and Matters of the last meeting held 9th July 2013

Minutes were signed by the Chair.

CC717 Correspondence

- i) A letter had been received from the Performing Arts Company, thanking the Town Council for the cost towards renting The Berry Theatre for their forthcoming pantomime Jack and the Beanstalk at the end of November.
- ii) Volunteering Matters - September 2013
- iii) Action News Update - September 2013

CC718 To receive a HEWEB Youth Report

No report was given.

CC719 To approve the 2014 Hedge End Calendar proof

It was reported that only x5 photos had been received and therefore a proof had not been done.

The Chair put the following proposals to members.

1. That the x5 photos received were used and that HETC photos taken during 2013 were used to make up the x8 needed to produce the calendar and front cover.
2. The production of the 2014 calendar was abandoned all together.

Members were disappointed that very few photos had been received especially from local groups and that the photos that had been sent in should be used and baulked up with photos from the HETC archives.

It was agreed by members that a 2014 Hedge End Calendar was still produced using the x5 photos received, along with photos taken in 2013 from the Town Council's archives.

The Chair confirmed that she would further e-mail all HETC members, giving a deadline of 1pm, Friday 13th September to get any photos into the Information Assistant.

As time was running short, the final proof once done was to be e-mailed to all Committee members, with a proof made available for members to view in the offices for any comments and approval prior to printing.

RESOLVED: That the 2014 Hedge End Calendar was still produced using the photos that had been received, along with HETC 2013 photos. The Information Assistant was to email and also make a copy available for Committee members to view in the offices for comment and approval prior to printing.

**MINUTES OF A MEETING OF THE COMMUNITY AND CULTURE COMMITTEE
HELD 10TH SEPTEMBER 2013 – Cont'd Page 2**

CC720 Matters to be resolved

Applications for funding (Section 137)

The 2013-2014 budget was £7,000.00, to date £5,500.00 had been spent on the TADIC annual service level agreement. Still to be taken out from the budget was £250.00 for the Serving the Community Award and £100.00 for the PA system – Remembrance Sunday leaving a balance of £1,150.00 for any funding applications received.

i) Hedge End Breathe Easy and Friday fitness Group

Their main objective was to offer a range of speakers each month, along with fitness groups, which were key in maintaining health when suffering from lung disease. No memberships fees were charged, they rely solely on voluntary contributions, fund raising activities and grants.

They were asking the committee for a grant of £250.00 to enable them to purchase more exercise equipment and book more speakers.

All agreed a grant of £200.00 was awarded.

ii) Victim Support

In order to continue providing free and confidential support to victims and witnesses of crime, which to date number 208 residents in Hedge End, they were asking the committee for a grant of £200.00 to further recruit and train these volunteers.

All agreed a grant of £150.00 was awarded.

iii) Vitalise

So far this year they had provided breaks for four Hedge End residents. They were asking the committee for a grant of £510.00 to help towards these costs, which average £1,300.00 per guest per week.

Members felt that further confirmation was needed that if any funding was given it would not just disappear into the main general funds, but would be used for the local centre at Netley Abbey. They were welcome to re-apply when the next applications were to be discussed in February next year.

All agreed no grant would be given.

iv) Home-Start Eastleigh

Home-Start provides confidential weekly support either at home or via group sessions to vulnerable and isolated families in Hedge End and out lying areas with Pre-School aged children. They were asking for a grant of £500.00 in order this valid support could continue.

Members agreed that a grant of £200.00 was awarded.

v) 1st Hedge End Boys Brigade

Their aim was to provide a wide range of activities and experiences within a Christian framework for the age range 5 to 18 years, which included the Duke of

**MINUTES OF A MEETING OF THE COMMUNITY AND CULTURE COMMITTEE
HELD 10TH SEPTEMBER 2013 – Cont'd Page 3**

Edinburgh Award Scheme. They were asking the committee to consider a grant of £200.00 to enable the purchase of much needed equipment for members and non-members from Hedge End to take part in this award.
Members agreed that a grant of £100.00 was awarded.

vi) 1st Hedge End Girls' Brigade

The Girls' Brigades aim was to transform and enrich the lives of children and young people, with volunteers each week providing activities to help develop life skills and self-esteem.

They were asking for two grants one of £500.00 towards the purchase of much needed pencils, glue, paint, paper and storage containers and a grant of £200.00 to help enable them to fund the taking of some members on a Summer camp next year.
Members agreed that a grant of £100.00 total was given.

RESOLVED: That the above funding applications are paid

CC721 Centenary of the start of the First World War – (4th August 2014)

To consider the Heritage Lottery Grant application

Prior to the meeting members had been sent a feasibility study on the total costs that would be involved in producing 9,000 copies to be distributed as a Special Edition Gazette to all households, 2,000 copies B5 booklets to be given to each pupil of Willdern School and a 100 hardback copies for special presentations and family, with the possibility of purchasing any copies as well.

The summary of costs were as follows:

Publication Estimate		£10,502.00
Legal Fees		£ 3,000.00
10-15% factor to be built in to cover future increases		£ 2,086.00
Delivery		£ 405.00
	GRAND TOTAL	£15,993.00

Utilising the HETC Budget for the Gazette

Minus Quarterly Gazette x1	MINUS	£ 2,250.00
	TOTAL	£13,743.00

MINUS HERTIAGE LOTTERY GRANT £10,000.00

(Max amount that can be applied for)

Total HETC Budget required (which excludes the copy right imagery) on top of the Heritage Lottery Grant	£ 3,743.00
The Budget already set aside for x1 quartley Gazette	£ 2,250.00
Total HETC Budget required over and above the grant,	£ 5,993.00

This option would be in excess of £15,993.00.

An alternative would be to withdraw the Special Edition Gazette i.e.

Publication	£4,106.00
Legal Fees	£3,000.00
10-15% factor to be built to cover future increases	£1,066.00
	GRAND TOTAL £8,172.00

**MINUTES OF A MEETING OF THE COMMUNITY AND CULTURE COMMITTEE
HELD 10TH SEPTEMBER 2013 – Cont'd Page 4**

This alternative option would achieve the main element of the grant criteria to target an educational commemoration for 11-25 year olds in the community, with the loss of the Special Edition Gazette being compensated by using the material and information researched throughout the year, as regular features in the quarterly Gazettes.

It was highlighted to members the recommendation by the Town Clerk of producing 2,000 copies B5 booklet for Wildern School pupils and 100 hardback copies for special presentations and family.

Following discussion it was felt that it would not be feasible to retail any copies. The legal fees were extremely high and that the services of a solicitor could be sourced far cheaper. It was also asked that Wildern School were contacted prior to any production, asking if they would be happy to accept the 2,000 booklets. The Special Gazette Edition was to be dropped and that it was felt that there was no need to pay the extra £650.00 to silver foil block the outer cover.

RESOLVED: 1. That Wildern School are contacted reference the giving of the 2,000 booklets. 2. That there are no copies retailed. 3. That new costing's for the legal fees are sort. 4. That the production of a Special Edition Gazette is dropped and the sourced information is used throughout the year for articles. 5. That the £650.00 to Silver foil block the outer cover is taken out. New costing's are produced for the above alterations and returned to the next meeting on the 8th October for further grant consideration.

CC722 To discuss the Christmas Lights Switch on Event

Thursday 5th December 2013

This year's switch on event was to take the same format as last year. It was agreed that once again commercial stalls would be charged £15.00, with charity stalls remaining free of charge. It was asked that this year Sally Johnsons School of Dance was contacted to see if they would perform.

It was agreed that the Hedge End Carnival Queen and court, along with the Mayor of Eastleigh were once again asked to switch the lights on.

A Quotation was to be obtained for the cost of having the 30ft Christmas tree lights changed to colour, to make it stand out more from the rest of the trees, along with a star for the top. It was mentioned that now we had a Town Team and with the next meeting pending the opportunity would be there to promote the switch on event to the local business. Cllr Margaret Allingham would be attending this meeting and would mention.

RESOLVED: That the 2013 Christmas Lights Switch on event is progressed the same as last year. The cost for hiring of the stalls would remain the same as last year. Sally Johnson School of Dance were asked to perform and that once again the Hedge End Carnival Queen and court, along with the Mayor of Eastleigh were asked to switch on the lights.

A quotation for having the 30ft Christmas tree lights replaced with colour and star for the top is obtained and returned to the Committee for consideration at the October meeting, along with an update.

There being no further business to discuss the meeting closed at 8.16pm